

# Canvas - Setting Up Learning Coach/Parent Observer Account

The Learning Coach has many important roles to help insure the success of their student. The primary roles are:

1. **Communicator**
  - a. Communicate Attendance & upcoming absences to SLA
  - b. Communicate to teacher's, Guidance Counselor, & SLA if student/family is facing issues that will affect their child's education
  - c. Respond to teacher's and SLA's emails and voice messages within 24 hours
2. **Student Support**
  - a. Provide safe and quiet area for student to study
  - b. Provide an study area free from distractions
  - c. Honor the student's academic school day with providing needed daylight hours to complete studies
  - d. Set up Learning Coach/Parent Observer Account in Skyward (See below)
  - e. Monitor student's academic progress 2-4 times a week

**Below are the steps to follow: The links also give you step by step directions.**

For Observers

- Step 1: Get a pairing code from your student. Guide: <https://community.canvaslms.com/docs/DOC-15036-4212938128>
- Step 2: Visit <https://wisconsinvl.instructure.com/login/canvas>. When you log in, you will see the Owl, click on "Parent of a Canvas User"?
- Step 3: Set up an account. Guide: <https://community.canvaslms.com/docs/DOC-10913-414473163>
- Please note, the first time you access Canvas, it will work fine, but you will need to reset your password the next time (this is only necessary once).
- Step 4: Reset password. Guide: <https://community.canvaslms.com/docs/DOC-10912-4144717414>